

C. COURSE DETAILS : DIPLOMA PROGRAMMES

1. PGDAP

- Paper I - **Adolescent Care**
Part A - Preventive Adolescent Health Services
Part B - Development in Life Skills
Part C - Organizing Service for Adolescents
- Paper II - **Medical Problems in Adolescents**
Part A - Growth and Growth Disorders
Part B - Reproductive Health
Part C - Medical Problems
- Paper III - **Adolescent Counselling**
Part A - Principles of Personality Development
Part B - Process and Techniques of Counselling
Part C - Scholastic Backwardness - Guidance
- Paper IV - **Marriage and Family**
Part A - Women's Issues and Gender Sensitization
Part B - Pre-Marital and Marital Counselling
Part C - Research Methods in Adolescent Paediatrics
- Paper V - **Project work**

2. PGCAFC

- Paper I - **Child Guidance**
Part A - Principles and Practices of Guidance
Part B - Behavioural Problems in Children
Part C - Educational Guidance
- Paper II - **Principles and Process of Counselling**
Part A - Theories of Personality Development
Part B - Principles and Process of Counselling
Part C - Counselling Techniques
- Paper III - **Child and Adolescent Care**
Part A - Normal and Abnormal Growth & Development
Part B - Development of Life Skills
Part C - Organizing Services for Adolescents
- Paper VI - **Adolescent and Family Counselling**
Part A - Adolescent and Pre-Marital Counselling
Part B - Marriage and Family Counselling
Part C - Research Methods in Child Guidance & Adolescent Counselling
- Paper V - **Project work**

3. PGDCJ

- Paper I - Introduction to Communication Studies (Marks: 100)
Paper II - Reporting (Marks: 100)
Paper II - Editing (Marks: 100)
Paper IV - Broadcast News (Marks: 100)
Paper V - Media History, Laws and Ethics (Marks: 100)
- Optional Paper
Paper VI - Public Relations and Advertising (Elective) (Marks: 100)
or
Cyber Journalism (Elective) (Marks: 100)

Total Marks 600

4. PGDEPMA

Part A: Core Papers

Paper I	- Educational Planning and Development	(Marks: 80+20)
Paper II	- Educational Management and Administration	(Marks: 80+20)
Paper III	- Total Quality Management in Education	(Marks: 80+20)
Paper IV	- Financial Administration	(Marks: 80+20)
Paper V	- Organizational Behaviour	(Marks: 80+20)

Part B: Optional Paper

Paper I	- Management of School Education (80 - Written, 20 Internal)	(Marks: 80+20)
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Total Marks : 600

5. PGDHHA

Paper I	- Principles and Practices of Hospital Management and Administration	(Marks: 80+15+5)
Paper II	- Health Care Management	(Marks: 80+15+5)
Paper III	- Hospital Administration	(Marks: 80+15+5)
Paper IV	- Hospital Services Management	(Marks: 80+15+5)
Paper V	- Practical (Project - 50 + Field visit - 25 + Viva - 25)	(Marks: 100)

Total Marks : 500

6. PGDHRM

Part I - Core Papers

Paper I	- Human Resource Management	(Marks: 100)
Paper II	- Industrial Relations	(Marks: 100)
Paper III	- Organizational Behaviour	(Marks: 100)
Paper IV	- Labour Legislation	(Marks: 100)

Part II Optional Paper

Paper I	- Principles of Business Management	(Marks: 100)
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Total Marks : 500

7. PGDMM

Part I - Core Papers

Paper I	- Marketing Management	(Marks: 100)
Paper II	- Marketing Research	(Marks: 100)
Paper III	- Advertising Management	(Marks: 100)
Paper IV	- International Marketing	(Marks: 100)

Part II - Optional Paper

Paper I	- Principles of Business Management	(Marks: 100)
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Total Marks : 500

8. PGDTTM

Part I - Core Papers

Paper I	- Tourism and Travel Geography	(Marks: 100)
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Paper II	- Tourism Product	(Marks: 100)
Paper III	- Tourism Marketing	(Marks: 100)
Paper IV	- Travel Agency and Tour Operators' Business	(Marks: 100)

Part II - Optional Paper

Paper I	- Management Information System (MIS)	(Marks: 100)
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Total Marks : 500

9 PGDCA (18 months)

First Year (Part I) - (12 Months)

Paper I	- Introduction to Computer Organisation	(Marks: 80+20=100)
Paper II	- System Software and Operating System	(Marks: 80+20=100)
Paper III	- Structured Programming through COBOL	(Marks: 80+20=100)
Paper IV	- Data Base Management system	(Marks: 80+20=100)
Paper V	- Introduction to Programming through 'C'	(Marks: 80+20=100)
Paper VI	- Software Lab - I	(Marks: 80+20=100)
Paper VII	- System Analysis and Designs	(Marks: 80+20=100)
Paper VIII	- Data Structures & Algorithm through 'C'	(Marks: 80+20=100)

Total: 800

Second Year (Part II) - (6 Months)

Paper IX	- Business Data Processing & MIS	(Marks: 80+20=100)
Paper X	- OOPS Programming using C++	(Marks: 80+20=100)
Paper XI	- Principles of data Communication	(Marks: 80+20=100)
Paper XII	- Graphics & Multimedia Concepts	(Marks: 80+20=100)
Paper XIII	- Project and Viva-voce	(Marks: 150+50=200)
Paper XIV	- Software Lab - 2	(Marks: 80+20=100)

Total: 700

10. PGD-DN (1 year)

Paper-I: EARLY CHILD DEVELOPMENT (CDC/ PGD-DN 01)

Part A	- Developmental Neuro-psychology
Part B	- Cognitive Development & Development of Special Senses
Part C	- Pre-School Education

Paper-II : DEVELOPMENTAL CLINICAL NEUROLOGY (CDC/ PGD-DN 02)

Part A	- Disability & Cerebral Palsy
Part B	- Developmental Delay – Associated Conditions
Part C	- Special Senses & Speech

Paper- III: ASSESSMENT AND INTERVENTION IN DEVELOPMENTAL NEUROLOGY (CDC/ PGD-DN 03)

Part A	- Developmental Assessment & Infant Stimulation
Part B	- Pre-School Assessment
Part C	- Counselling

Paper .IV: DIAGNOSTIC MODALITIES – PRINCIPLES & PRACTICE (CDC/PGD-DN 04)

Part A	- Pre-natal Diagnosis & Therapy
Part B	- Radio Diagnosis & Therapy
Part C	- Neuro-diagnosis & Therapy

Paper .V: Project Work (CDC/PGD-DN 05)

Scheme of Examination

No student shall be presented for the examination unless he or she secures 80% attendance at the contact classes. There shall be an examination at the end of the course, consisting of four papers of three hours duration as detailed below:

Paper	Name of paper	Duration of Exam	Maximum marks		
			Code	Written Exam	Total
I	Early Child Development	3 hrs	CDC/PGD-DN 01	100	100
II	Developmental Clinical Neurology	3 hrs	CDC/PGD-DN 02	100	100
III	Assessment and Intervention in Developmental Neurology	3 hrs	CDC/PGD-DN 03	100	100
IV	Diagnostic Modalities – Principles & Practice	3 hrs	CDC/PGD-DN 04	100	100
V	Project Work	-	CDC/PGD-DN 05	100	100
Total				500	500

11. PGD-BT (1 year)

Paper.I: SKIN & BODY CARE

(SRC/ PG-BT 01)

- Part A – Skin & Body
- Part B – Care of the Face
- Part C – Hand and Feet Care

Paper-II: HAIR CARE & HAIR STYLING

(SRC/PG-BT 02)

- Part A – The Hair & Hair Care
- Part B – Hair Styling & Setting
- Part C – Hair Dying & Hair Removal

Paper III: THE ART OF MAKE UP

(SRC/PG-BT 03)

- Part A – Cosmetics & Make-up
- Part B – Corrective Make-up
- Part C – Special Make-up

Paper.IV: THE BEUTY PARLOUR MANAGEMENT

(SRC/PG-BT 04)

- Part A – Overall Planning
- Part B – Accounting & Operation
- Part C – Personal Grooming & Marketing

Paper.V: PROJECT WORK (SRC/PG-BT 05)

Scheme of Examination

No student shall be presented for the examination unless he or she secures 80% attendance at the contact classes. There shall be an examination at the end of the course, consisting of four papers of three hours duration as detailed below:

Paper	Name of paper	Duration of Exam	Maximum marks		
			Code	Written Exam	Total
I	Skin and Body Care	3 hrs	SRC/ PG-BT 01	100	100
II	Hair care and Hair Styling	3 hrs	SRC/ PG-BT 02	100	100
III	The Art of Make-up	3 hrs	SRC/ PG-BT 03	100	100
IV	The Beauty Parlour Management	3 hrs	SRC/ PG-BT 04	100	100
V	Project Work	-	SRC/ PG-BT 05	100	100
Total				500	500

12. PGD-HSR (1 year)

Paper.I: PUBLIC HEALTH (CDC/ PGD-HSR 01)

- Part A –Epidemiology
- Part B – Health Programmes in India
- Part C – Health Management

Paper-II : CLINICAL EPIDEMIOLOGY (CDC/ PGD-HSR 02)

- Part A – Research Designs – An Overview
- Part B – Specific Research Design
- Part C – Clinical Trails Methodology

Paper III: FIELD EPIDEMIOLOGY & BIostatISTICS (CDC/ PGD-HSR 03)

- Part A – Community Survey
- Part B – Bio- statistics
- Part C – Computer Applications in Research

Paper.IV: QUALITATIVE RESEARCH METHODOLOGY (CDC/PGD-HSR 04)

- Part A – Principles of Qualitative Research
- Part B – Qualitative Research Methods
- Part C – Qualitative Data Management

Paper.V: PROJECT WORK (CDC/PGD-HSR 05)

Scheme of Examination

No student shall be presented for the examination unless he or she secures 80% attendance at the contact classes. There shall be an examination at the end of the course, consisting of four papers of three hours duration as detailed below:

Paper	Name of paper	Duration of Exam	Maximum marks		
			Code	Written Exam	Total
I	Public Health	3 hrs	CDC/PGD-HSR 01	100	100
II	Clinical Epidemiology	3 hrs	CDC/PGD-HSR 02	100	100
III	Field Epidemiology & Biostatistics	3 hrs	CDC/PGD-HSR 03	100	100
IV	Qualitative Research Methodology	3 hrs	CDC/PGD-HSR 04	100	100
V	Project Work	-	CDC/PGD-HSR 05	100	100
Total				500	500