

FOR BANGALORE CENTRE ONLY  
Date of Exam : 28-10-2007(Sunday)

Sl. No. :

Rank :

H.T.No.

to be filled-in by Office

to be filled in by Office



**ANDHRA UNIVERSITY : VISAKHAPATNAM  
SCHOOL OF DISTANCE EDUCATION**

**Price : Rs. 250/-**  
(including Regn.  
& Test Fee)

**APPLICATION FORM FOR ENTRANCE TEST AND ADMISSION  
INTO MBA / (Marketing / Finance / HRM / IT) / MCA PROGRAMME 2007-2008**

**Note :** The applicant should go through instruction book-let first and then fill-in the form in his/her own handwriting in English.

Latest Passport size  
Photograph to be  
affixed and duly  
attested by  
Gazetted Officer

1. Name of the Applicant in full :  
(in Block Letters)

Surname																				
Name																				

01. Male	02. Female

2. Name of the Parent / Husband :


3. Address for Communication  
(in Block Letters)


Contact Phone No :

4. Date of Brith :  
(Enclose attested Certificate)


5. Do you claim reservation under any one or more of the following categories? If so, put tick mark (ã) in the appropriate box.

SC 01	ST 02	BCA 03	BCB 04	BCC 05	BCD 06	OBC 07	NCC 08	NSS/AES 09	SPORTS 10	PH 11	DEFENCE 12	WOMEN 13	ANYOTHER SPECIFY 14

Enclose Xerox copies of Certificates in support of the above claim.

6. Details of Qualifying Examination Passed.

Name of the Examination	Year of Passing	Name of the University

7. Work Experience : Supervisory / Managerial / Professional ( Enclose the Service Certificate signed by the employer as per the proforma given in instruction book-let).

Name of the Organization	Designation	Years of Service

I hereby declare that the particulars supplied by me are correct to the best of my knowledge and will be supported by original documents when called for. I have carefully gone through the instruction book-let and have become fully conversant with the eligibility criteria to be satisfied for appearing at the entrance test and for admission. I fully realise that the issue of Hall Ticket for the Entrance Test does not absolve me of the responsibility of satisfying the eligibility criteria for the entrance test and for admission into MBA / MCA Programme.

Place :

Date :

Signature of the Applicant



HALL TICKET

ANDHRA UNIVERSITY : VISAKHAPATNAM  
SCHOOL OF DISTANCE EDUCATION

ORIGINAL

APPLICATION FORM FOR ENTRANCE TEST AND ADMISSION  
INTO MBA (Marketing / Finance / HRM / IT) / MCA PROGRAMME 2007-2008

Time and Date: 10.00 am to 12.30 pm. on 28-10-2007.

Test Centre : College of Advanced Technology Studies, Bangalore- 42

Hall Ticket No. :

(To be filled in by the candidate in his / her own handwriting and to be submitted along with the application)

1. Name of the Candidate : \_\_\_\_\_  
(in Block Letters)
2. Name of the Parent / Husband : \_\_\_\_\_
3. Identification Marks a) \_\_\_\_\_  
b) \_\_\_\_\_

Latest Passport size  
Photograph to be  
affixed and duly  
attested by  
Gazetted Officer

I do hereby attest that the candidate has signed in my presence.

Signature of the Attesting Officer  
With official stamp

Signature of the Candidate

3

HALL TICKET

ANDHRA UNIVERSITY : VISAKHAPATNAM  
SCHOOL OF DISTANCE EDUCATION

DUPLICATE

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5

## INSTRUCTIONS TO THE CANDIDATE

1. Candidates are advised to be present in the test hall 15 minutes before the commencement of the test.
2. Candidates will not be admitted to the Entrance Test after 30 minutes of the commencement of the test. Candidates once admitted will not be allowed to leave the hall till half-an-hour before the closing time of the entrance test.
3. Hall Ticket shall be produced at the gate of the test centre and also in the hall at the time of the test, failing which the candidate will not be allowed to appear for the Entrance test.
4. **PLEASE NOTE** : YOUR SCRIPT WILL NOT BE VALUED IF YOU WRITE ANY IRRELEVANT MATTER OR SYMBOLS, INCLUDING RELIGIOUS MARKS AND SYMBOLS, PRAYERS OR ANY COMMUNICATION WHATSOEVER, ANYWHERE, EITHER ON THE COVER SHEET OR INSIDE THE SCRIPT.
5. ANSWER MUST BE WRITTEN IN BLUE/BLACK INK FOUNTAIN OR BALL PEN ONLY (SKETCH PEN, PENCIL OR INK OR ANY OTHER COLOUR IS NOT ALLOWED)
6. HALL TICKET MUST BE PRESERVED TILL THE TIME OF ADMISSION OF THE COURSE.
7. No. T.A. and D.A. will be paid for any journey undertaken by the candidate for the Entrance test.
8. Adoption of any kind of unfair means at the time of Test or any act of impersonation will result in invalidation of his / her script and forfeiture of his / her claim for taking the Test besides criminal action as per law. Decision of the Chief Superintendent of the Test Centre shall be final on these matters.
9. Issue of Hall Ticket appearance at the test, does not automatically entitle a candidate for admission.
10. Calculators or any other aids are not allowed in the Test Hall.
11. Any rough work is to be done only on the blank sheet provided for the purpose in the Test Booklet.
12. Attestation on the Application Form and Hall Tickets can be made by any Gazetted Officer / Principal of a College / A University Professor.
13. Each question will have four alternative choices with one correct / appropriate answer. Candidate has to choose correct / appropriate answer and has to write its number in the relevant question number box on the answer sheet. If any alteration is to be made, strike off the previous one and write the correct number neatly in the box.

**Answers with overwriting will be ignored while awarding marks.**

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**ANDHRA UNIVERSITY**  
**SCHOOL OF DISTANCE EDUCATION**  
**VISAKHAPATNAM 530 003 : ANDHRA PRADESH**  
**MBA (Marketing / Finance / HRM / IT) / MCA TEST**

<b>Time &amp; Date</b> 10:00am to 12:30pm 28 <sup>th</sup> October 2007
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**INSTRUCTION BOOK-LET**

Last date for receipt of filled-in application form : 24/10/07 Upto 5.00 p.m

**Eligibility for appearing the Test**

**For MBA (Marketing / Finance / HRM / IT):**

- I. a) Candidates should be Indian nationals residing in India. Candidates other than Indian nationals should satisfy the rules, regulations stipulated by Andhra University.
- b) **Educational qualification** : Candidates should have passed Bachelors degree in any faculty, except BFA and BAOL of Andhra University or any other University recognised by Andhra University as equivalent thereto, besides passing 10<sup>th</sup> class or equivalent examination with mathematics as one of the subjects of study. The candidates, with professional qualification like B.E / B.Tech / B.Pharm / Medicine / CA / ICWA / CS / AMIE / AIETE / etc. are also eligible.
- c) The course is offered for fresh as well as In-service candidates. In-service candidates with a minimum of 2 years of work experience after graduation (qualifying examination) are only eligible for two year Executive MBA Programme. However, the candidates with the Ten Years of experience after graduation can seek admission without test.
- d) The course of study for MBA Programme under Distance Mode shall extend over a period of two Academic years in case of in-service candidates and three years in case of fresh candidates. However the eligible inservice candidates with M.Com./CA/ICWA/CS will be permitted to complete two year MBA Programme under distance mode within one-year duration by exempting those papers already studied in their respective PG Degree or Professional Degree. In case of MCA, MA (Economics, Applied Economics) M.Sc. Statistics, etc., certain papers will be given exemption and the duration remains two years. However, all the above candidates have to qualify in entrance test.

**For MCA :**

- i) **Educational qualification** : Candidates should have passed Bachelor's degree in any faculty, except BFA and BAOL of Andhra University or any other University recognised by Andhra University as equivalent there to, besides passing Intermediate or +2 examination with Maths as one of the subjects of study.
- ii) The Course of Study for MCA Programme shall extend over a period of three Academic Years.

**II. Schedule of dates :**

- a) Last date for receipt of filled-in application form : 24/10/2007
- b) Date and time of Entrance Test : 10:00 am to 12:30 pm.  
**28/10/2007**

**III. Procedure to obtain entrance application** : Entrance application can be downloaded from **www.andhrauniversity.info** and submit the same to CATS, Bangalore, along with a DD for Rs.250/- drawn on any nationalised bank in favour of the Registrar, Andhra University, payable at Visakhapatnam, towards cost of application.

Application must be affixed with an attested Black & White passport size photograph taken after 01/01/2007. Candidates indulging in impersonation are liable for prosecution inviting a punishment of imprisonment of 3 to 7 years with or without fine ranging from Rs. 5000/- to Rs. 20,000/-.

**IV. Examination Center :** College of Advanced Technology Studies (CATS) # 30, Dickenson Road, Bangalore-560042, Ph-No. 41135200.

The number of seats are limited. Rule of reservation will be followed as per the norms of the University. Rank obtained in the test will be valid for admission into MBA (Marketing / Finance / HRM / IT) / MCA course offered by the School of Distance Education, Andhra University for the academic year 2007-08 only.

**V. Medium of Test : English only**

Hall-tickets will be issued to candidates in person one day before the commencement of the examination at CATS, Bangalore.

**VI. Fee structure (Applicable to Bangalore Centre only)**

	<u>MBA (3 year programme)</u>	<u>MBA (2 year programme)</u>	<u>MCA</u>
	Rs.	Rs.	Rs.
First Year	25,000	30,000	25,000
Second Year	15,000	20,000	15,000
Third Year	10,000	-----	10,000

## PROFORMA OF SERVICE CERTIFICATE

### SERVICE CERTIFICATE

(To be signed by Head of the Department / Employer)

This is to certify that Sri / Smt./ Kum .....  
S/o D/o .....is working as .....  
in our Office / Institution in the scale of pay Rs ..... (Rupees .....)  
from ..... till date (Total Service : Years ..... Months ..... Days  
..... as on 01/07/2007 and his / her services are found to be Good/ Satisfactory.

We have no objection to Sri / Smt / Kum .....  
taking admission into the two year MBA(Marketing / Finance / HRM) Programme by Andhra University through Distance  
Mode.

Place :

Signature :

Date :

Designation:

Office Seal :

\* Applicable to the candidates who are seeking admissions into two year MBA Programme.

#### CHECK LIST :

Enclose the following with Application form :

1. Xerox Copies of Service Certificate from Head of the Department / Employer (in case of two year MBA Programme).
2. Degree Certificate / Provisional Certificate of qualifying examination. ( Xerox Copy Only).
- 2a. Intermediate or +2 examination certificate (in case of MCA Programme)
3. Date of Birth extract.
4. Xerox Copies of Caste and Income Certificate in case of SC/ST Candidates.
5. Two Self-Addressed envelopes of 9" x 4" size.

**Note :** Original Certificates are to be produced at the time of admission.

## INFORMATION ABOUT THE TEST

**General Information :** The test is designed to measure the candidate's ability to think systematically, to employ the verbal and mathematical skills and to assess his/her aptitude for admission into MBA (Marketing / Finance / HRM) / MCA Programme. The Test emphasizes accuracy. Therefore, the candidate is required to go through the instructions carefully. This is an objective type test and the questions are of multiple choice. Out of the given options, the candidate has to choose the correct answer. If the Candidate gives more than one answer to any question, such answers will be ignored while awarding marks.

**PATTERN OF THE TEST :** The test consists of 200 questions of 1 mark each in the following topics:

**Section-A : Analytical Ability**                      No. of Questions

- |                      |    |
|----------------------|----|
| i. Problem Solving   | 55 |
| ii. Data Sufficiency | 20 |

**Section-B : Mathematical Ability**

- |   |    |
|---|----|
| i. Arithmetical Ability                 | 35 |
| ii. Algebraical and Geometrical Ability | 30 |
| iii. Statistical Ability                | 10 |

**Section-C : Communication Ability**

- |                                      |    |
|--------------------------------------|----|
| i. Vocabulary                        | 10 |
| ii. Business and Computer Technology | 10 |
| iii. Functional Grammar              | 15 |
| iv. Reading Comprehension            | 15 |

<b>ToTal</b>	<b><u>200</u></b>
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**DURATION OF THE TEST :  
2 ½ HOURS (150 MINUTES)**

**IMPORTANT INSTRUCTIONS TO CANDIDATES :**

1. Candidates are directed to carry to the examination hall the following:
  - a. Ball Point Pen (Blue or Black).
  - b. One or Two HB Pencils
  - c. Eraser (Rubber): and
  - d. Sharpener.
2. Besides the items listed above, the candidate should not bring any other material including the instructions booklet into examination hall. Candidates should not bring Papers, Cell Phones etc., into the examination hall. Any candidate found in possession of any forbidden material, will be sent out of the examination hall.
3. Candidates must remain seated in their allotted places till the completion of the examination. In no case they will be allowed to leave the examination hall till the end of the examination. Before leaving the examination hall, the candidates must return to the invigilator both the question paper booklet and the Answer Sheet.
4. Every candidate appearing for MBA (Marketing / Finance / HRM) / MCA Test shall be provided with a specially designed return answer sheet on which the candidate has to mark the answers and other relevant data. The method of marking the answers is illustrated in this section.
5. Candidates shall read carefully the instructions before starting to answer the questions.
6. The question paper booklet given to the candidate shall consist of 200 multiple choice type questions in three different sections with four responses given to each question, out of which only one response is correct for the given question. Candidates shall mark the correct answer in answer sheet.



## SYLLABUS AND MODEL QUESTION PAPERS

### Section - A Analytical Ability : 75Q (75 Marks)

#### 1. Data Sufficiency : 20Q (20 Marks)

A question is given followed by data in the form of two statements labelled as I and II. If the data given in I alone is sufficient to answer the question then choice (1) is the correct answer. If the data given in II alone is sufficient to answer the question choice (2) is the correct answer. If both I and II put together are sufficient to answer the question but neither statement alone sufficient, then choice (3) is the correct answer. If both I and II put together are not sufficient to answer the question additional data is needed, then choice (4) is the correct answer.

#### Problem Solving 55Q (55 Marks)

##### a) Sequences and Series 25Q (25 Marks)

Analogies of numbers and alphabets, completion of blank spaces following the pattern in a:b :c:d relationship; odd thing out: missing number in a sequence or a series.

##### b) Data Analysis 10Q(10 Marks)

The data given in a Table, Graph, Bar diagram, Pie Chart, Venn Diagram or a passage is to be analysed and the questions pertaining to the data are to be answered.

#### Coding and Decoding Problems 10Q (10 Marks)

A code pattern of English Alphabet is given. A given word or a group of letters are to be coded or decoded based on the given code or codes.

#### Date, Time&Arrangement Problems 10Q (10 Marks)

Calender problems, Clock Problems, blood relationships, arrivals, departures and schedules: seating arrangements, symbol notation interpretation.

### Section - B: Mathematical Ability : 75Q (75 Marks)

#### I. Arithmetical Ability : 35Q (35 Marks)

Laws of indices, ratio and proportion; surds; numbers and divisibility, 1.c.m. and g.c.d; Rational numbers,; Ordering; Percent Profit and loss; Partnerships, Pipes and cistems, time, distance and work problems, areas, and volumes, mensuration, Modular Arithmetical.

#### II. Algebraical and Geometrical Ability 30 Q (30 Marks)

Statements, Truth tables, implication, converse and inverse, Tautologies-Sets, Relations and functions, applications, Equation line in different forms. Trignometry - Trigonometric ratios, Trigonometric ratios of standard angles ( $0^{\circ}, 30^{\circ}, 45^{\circ}, 60^{\circ}, 90^{\circ}$ ) Trignometric identities: simple problems on heights and distances Polynomials; Remainder theorem and consequences; equations and expressions; Progressions, Binomal Theorem, Matrices, Notion of a limit and derivative Plane geometry. Triangles, Quadrilaterals, Circles, Coordinate geometry-distance between points and

#### III. Statistical Ability : (10Q (10 Marks)

Frequency distributions, Mean, Median, Mode, Standard Deviations, Correlation, Simple Problems on Probability

### Section-C : Communication Ability : 50Q (50 Marks)

#### Objectives of the Test

Candidates will be assessed on their ability to

1. Identify vocabulary used in the day-to-day communication.
2. Understand the functional use of grammar in day-to-day communication as well as in the business contexts.
3. Identify the basic terminology and concepts in computer and business contexts (letters, reports, memoranda, agenda, minutes etc.)

4. Understand written text and drawing inferences.

Part 1 : Vocabulary 10Q (10Marks)

Part 2 : Business and computer terminology 10Q (10 Marks)

Part 3 : Functional Grammer (15 Marks)

Part 4 : Reading Comprehension (3 Passages) 15Q (15 Marks)

### MODEL QUESTION PAPER

#### Section A : Analytical Ability :

1. The missing number in the sequence is 26,37,46,\_\_\_\_\_, 66,77,86
  - i. 47
  - ii. 53
  - iii. 55
  - iv. 57
2. ABC : GHI :: JKL : \_\_\_\_\_
  1. OPQ
  2. PQR
  3. QRS
  4. RST
3. 64 : 125 :: \_\_\_\_\_ 27
  1. 8
  2. 4
  3. 2
  4. 1
4. In a code each letter of English alphabet is shifted backwards to four places cyclically like EOV..... A O W and so on. The word code as ZKYPKN is
  1. Doctor
  2. Letter
  3. Killer
  4. Former
5. Find the odd thing out
  1. 111
  2. 2222
  3. 33333
  4. 444
6. A clock strikes once at 10<sup>0</sup> clock: thrice at 30<sup>0</sup> clock and so on. The total number of strokes that the clock strikes in 24 is
  1. 156
  2. 256
  3. 288
  4. 300
7. The ratio of professionals to teachers is
  1. 2:3
  2. 1:3
  3. 3:2
  4. 3:1
8. If 1980 were engaged in labour, how many were unemployed?
  1. 2540
  2. 2680
  3. 2640
  4. 2460

### Section B : Mathematical Ability

1. If a person buys 5 pens at Rs. 9/- each another 5 pens at Rs. 13/- each and sold all the 10 pens at Rs. 12/- each then the percentage of profit is
  1. 10
  2. 11
  3. 100/11
  4. 9
2. The average monthly salary per head of all workers in a factory is Rs. 950. The average monthly salary per head of 15 officers among them is Rs. 5250. The average monthly salary of the rest is Rs. 850. The total number of workers in the factory is
  1. 650
  2. 660
  3. 630
  4. 670
3. The length and breadth of a rectangular field are in the ratio of 5:4. If its perimeter is 360 meters then its area in square meters is
  1. 400
  2. 4000
  3. 8000
  4. 8200
4. A certain amount of money given on compound interest becomes Rs.2420/- in two years and Rs.2662/- in three years. The rate of interest is
  1. 5%
  2. 8%
  3. 12%
  4. 10%
5. Let  $p =$  "He is hard working" and  $q =$  "He will win", then the statement. "He is not hard working and he will not win" in symbollic form is
  1.  $p \vee q$
  2.  $(\neg p) \vee (\neg q)$
  3.  $(\neg(\neg p)) \vee (\neg q)$
  4.  $(\neg p) \wedge (\neg q)$
6. The coefficient of  $X^4$  in the expansion of  $(1+X)^7$  is
  1. 35
  2. 28
  3. 24
  4. 21
7. The fifth term of a G.P. is 162 and its eighth term is 4274. Its first term is
  1. 3
  2. 4
  3. 2
  4. 1
8. If  $A = \{-1, 0\} \times \{0, -1\}$  then  $A^3 = A^2 =$ 
  1. A
  2. -A
  3. 2A
  4. -2A

9.  $1/\sin 60^\circ + \cos 60^\circ =$
1.  $1/2 \sqrt{3+1}$
  2.  $\sqrt{3+1}$
  3.  $1/2 \sqrt{3-1}$
  4.  $1/2 \sqrt{3+1}$
10. Probability of getting an even number on a throw of dice is
1.  $1/6$
  2.  $1/2$
  3.  $1/3$
  4.  $1/4$

## Section C : Communication Ability

### Part 1

1. i. Choose the correct meaning for the word Scorch means
1. to peal
  2. to rub
  3. to burn
  4. to pour
- ii. Charisma means
1. Speciman Charm
  2. fashion
  3. good character
  4. charity
- iii. Animosity means
1. love of animals
  2. to be like animals
  3. hostility
  4. hatred
- iv. Celebrity means
1. to celebrate
  2. famous person
  3. to select a person
  4. a person who celebrates
2. Fill in the blanks choosing the correct word
- i. Waiter bring me a ----- cup of coffee
1. thick
  2. strong
  3. heavy
  4. solid
- ii. I drove through -----traffic
1. strong
  2. heavy
  3. big
  4. solid

**Part 2**  
**Choose the correct answer**

1. 'Minutes' is a document which is given to the members.
  1. before
  2. after
  3. during
  4. after one year of the meeting
2. A 'broker' is
  1. someone who breaks a promise
  2. someone working between the buyer and the seller
  3. a banker
  4. someone who deals in broken things
3. A 'memo' is
  1. an inter departmental communication
  2. a threatening letter
  3. a random note
  4. a note to be mentioned
4. 'Assets' means
  1. a set of things
  2. everything a business person owns
  3. everything a person owns
  4. everything a person promised to pay
5. C D means
  1. Composing disk
  2. Compact disk
  3. Compact desk
  4. Comparable disk
6. 'Program' means
  1. a sequence of events
  2. games on computer
  3. a set of special instructions
  4. general entertainment
7. 'Logo' refers to
  1. patented symbol
  2. a special language
  3. logging in data
  4. logically

**Part 3**  
**Choose the correct answer**

1. 'How are you?' This is
  1. a question
  2. an enquiry
  3. a greeting
  4. an expression showing anxiety
2. 'Can I borrow your pen?' The speaker is
  1. asking a question
  2. expressing doubt
  3. making a statement
  4. making a request

3. A: It's very difficult to give up smoking  
 B: If I were you I would try it once
1. B is making a suggestion
  2. B wants to be like A
  3. B was like A
  4. B wants to give up smoking
4. Fill in the blank with the appropriate verb
- i. If you.....to be successfull in life, work hard
1. want
  2. wanted
  3. will want
  4. wanting
- ii. They were all .....a film on the TV
1. seeing
  2. watching
  3. looking at
  4. observing

#### Part 4

#### Read the following passage and answer questions 1-5

If people who commit crimes are not punished, they will go on committing crimes. We have therefore, a police for investigating crimes and apprehending criminals. In the same way, if there are disputes among persons over property contracts, rights, and other matters, they have to be decided in a court of law. These are called civil cases and are decided by the law courts according to the civil law. Cases of crime are dealt with according to the civil law. It is not easy to find out whether a person accused of committing a crime is really guilty. So in every such case evidence has to be produced to whether he did or did not commit the crime. In civil cases also each party to a case has to produce evidence to prove its claim. The process of administering justice is quite complicated, but if justice is not done, there will be great disorder.

1. A police force is necessary because it
  1. settles disputes among persons
  2. decides civil cases
  3. inquires into crimes and arrests criminals
  4. punishes those who commit crimes
2. Civil cases are decided by
  1. the police
  2. the civil courts
  3. the public
  4. the administration
3. To find out if the accused is guilty, we need
  1. the evidence
  2. the decision of the court
  3. the criminal law
  4. the administration
4. A person is adjudged guilty if there is
  1. a case against him
  2. an accusation against him
  3. an evidence aganist him
  4. an arrest warrant against him
5. "The process of administering justice is quite complicated, but if justice is not done, there will be great disorder". above sentence implies that
  1. disorder results in the process of administering justice
  2. disorder is created because justice is administered in a complicated way
  3. absence of justice leads to disorder
  4. the cause of disorder is always absence of justice